

1 MINUTES OF THE CHEYENNE COUNTY  
2 BOARD OF COUNTY COMMISSIONERS MEETING  
3 Tuesday, November 25, 2025  
4

5 CALL TO ORDER

6 Commissioner Ronald Smith called the meeting to order at 9:03 am, with  
7 Commissioners RJ Jolly and Rick Pelton, County Administrator Marcy Brossman and  
8 Clerk to the Board Allison Brown present.  
9

10 PLEDGE OF ALLEGIANCE/PRAYER  
11

12 APPROVE AGENDA

13 Commissioner Jolly moved with a second from Commissioner Pelton to approve the  
14 agenda as presented. Motion passed.  
15

16 PUBLIC COMMENT

17 None  
18

19 APPROVE MINUTES

20 Commissioner Pelton moved with a second from Commissioner Jolly to approve the  
21 November 19, 2025 minutes as written. Motion passed.  
22

23 OLD BUSINESS

24 a. Fleet Equipment  
25

26 Discussion regarding equipment needs at the county fairgrounds.  
27

28 Human Services Director Jane Tallman joined the meeting at 9:13 am.

29 Recess as Board of County Commissioners at 9:14 am.

1  
2 MINUTES OF THE CHEYENNE COUNTY  
3 BOARD OF HUMAN SERVICES

4 CALL TO ORDER

5 Commissioner Smith called the meeting to order at 9:14 am.  
6

7 APPROVE AGENDA

8 Commissioner Jolly moved with a second from Commissioner Pelton to approve the  
9 agenda as presented. Motion passed.  
10

11 DHS UPDATE

12 a. Child Welfare Support

13 Tallman is starting supervisor training in December. Discussion regarding the  
14 contract with Taylor Consulting and budget restraints. Tallman discussed the  
15 need for support in Child Welfare and the possibility of Kit Carson County  
16 Department of Human Services taking over Child Welfare for Cheyenne County.  
17

18 The Board explained County policy regarding time cards. Tallman stated that the  
19 previous director instructed her to move hours on her time card in order to avoid  
20 overtime pay. The Board warned Tallman that falsifying time cards is payroll fraud.  
21 Moving forward, Tallman will try to avoid working over time and claim hours worked  
22 correctly on her time card.  
23

24 ADJOURN

25 Commissioner Jolly moved with a second from Commissioner Pelton to adjourn the  
26 meeting at 9:46 am. Motion passed.  
27

28 Tallman left the meeting at 9:46 am.

1 Reconvene as Board of County Commissioners at 9:47 am.

2

3 After contacting the previous Director of Human Services, it was discovered that she  
4 did not instruct Tallman to move hours worked between days on her time card.

5 Commissioner Smith will contact Kit Carson County Commissioners to get on their  
6 December meeting agenda.

7

8 Recess at 9:51 am.

9 Jennifer Kovarik, Rachel Randolph and Abigail Arredondo joined the meeting at 9:58  
10 am.

11 Reconvened at 10:00 am.

12

### 13 COURTHOUSE ANNEX DISCUSSION

14 The students presented the final renderings of an annex to the Courthouse. The project  
15 should be complete by February 2026. They will send a finalized project report in the  
16 new year.

17

18 Kovarik, Randolph and Arredondo left the meeting at 10:38 am.

19 Recess at 10:41 am.

20 Reconvened at 10:53 am.

21

### 22 NEW BUSINESS

#### 23 a. Gravel Pit Land

24 Commissioner Pelton received a call from a land owner, upset that the County  
25 had dug samples for gravel on their land. It was determined that another local  
26 resident claimed to own the land and asked for the samples to be taken. The  
27 Board will draft a letter of agreement with the landowner in order to restore the  
28 ground to native grass.

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EXPENSE VOUCHERS AND WARRANTS

Commissioner reviewed vouchers and signed warrants on the various funds.

ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 10:59 am. Motion passed.