

MINUTES OF THE CHEYENNE COUNTY  
BOARD OF COMMISSIONERS  
Friday, February 28, 2025

CALL TO ORDER

Commissioner Ronald Smith called the meeting to order at 9:01 am with Commissioners RJ Jolly and Rick Pelton, Administrator Marcy Brossman and Clerk to Board Allison Brown present.

PLEDGE OF ALLEGIANCE/PRAYER

APPROVE AGENDA

Additions: 1) Sheriff Tahoe, Deletions: 1) Perpetual Easement. Commissioner Jolly moved with a second from Commissioner Pelton to approve the agenda as amended. Motion passed unanimously.

PUBLIC COMMENT

None

APPROVE MINUTES

Commissioner Pelton moved with a second from Commissioner Jolly to approve the February 19, 2025 minutes as written. Motion passed unanimously.

OTHER BUSINESS:

a. Sheriff Tahoe

Discussion regarding the purchase of a new Tahoe for the Sheriff's Office. The time frame for fleet discounts has expired for this year. Brossman will reach out to Sheriff Buchanan for the mileage on the patrol vehicles.

OLD BUSINESS:

a. Request to Increase Human Services Employees' Pay

Commissioners discussed current payrates and raises given at the beginning of the year. Consensus of the Board is to revisit mid-year.

b. Personnel Manual Updates

Discussion regarding updates needed in the policy manual. State agencies often request policies we have not adopted. Brossman will provide a red-line version for review of the Board.

c. K-9 Agreements

Commissioner Pelton moved with a second from Commissioner Jolly to approve the Settlement and Mutual Release Agreement with John Caldara. Motion passed unanimously.

Commissioner Jolly moved with a second from Commissioner Pelton to approve the Cheyenne County K-9 Handler Agreement as of March

1, 2025, with Deputy Morgan Stephens and Sheriff Michael Buchanan.  
Motion passed unanimously.

Recess at 9:41 am.

Reconvene at 9:57 am.

#### NEW BUSINESS:

a. CAT Wheel Loader Quote

Commissioner Pelton moved with a second from Commissioner Jolly to approve the purchase of the CAT Wheel Loader, for District 2, and to auction off the used loader.

b. 2025 East Central Council of Governments (ECCOG) Direct Services Contract

Commissioner Jolly move with a second from Commissioner Pelton to approve the ECCOG Direct Services Contract. Motion passed unanimously.

c. County Fair Carnival Proposal from Airbound

Commissioner Pelton moved with a second from Commissioner Jolly to approve the Event Services Proposal with AirBound. Motion passed unanimously.

#### EXPENSE VOUCHERS AND WARRANTS

Commissioners reviewed and approved expense vouchers on the various funds.

#### CORRESPONDENCE

a. Monthly reports from various departments

#### ADJOURN

Commissioner Pelton moved with a second from Commissioner Jolly to adjourn the meeting at 10:16 am. Motion passed unanimously.