

# Change of Mailing Address

**TO UPDATE THE MAILING ADDRESS FOR YOUR PROPERTY, SUBMIT THE CHANGE OF MAILING ADDRESS FORM TO THE ASSESSOR'S OFFICE VIA MAIL, EMAIL, OR FACSIMILE.**

**Correspondence by the mailing address provided includes but is not limited to the following:**

- Notices of Value
- Notices of Determination
- Business Declarations
- Surveys
- General Correspondence

*\*Please note this form is for mailing address changes only. The Assessor's Office will not change an owner's name nor an C/O name on a property unless the proper documents have been filed and recorded with the Cheyenne County Clerk & Recorder. Questions may be directed to the Assessor's Office at the contact information listed on the Change of Mailing Address form.*



# Cheyenne County Assessor's Office

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## CHANGE OF MAILING ADDRESS

Please print or type

ACCOUNT/ PARCEL NUMBER(S)

OWNER NAME

C/O

NEW MAILING ADDRESS

CITY

STATE

ZIP CODE

PREPARED BY

DATE

### *Form Submission*

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Cheyenne County Assessor's Office  
PO Box 36  
Cheyenne Wells, CO 80810-0036  
County Assessor: [cheyassr@rebeltec.net](mailto:cheyassr@rebeltec.net)  
Deputy Assessor: [depassr@co.cheyenne.co.us](mailto:depassr@co.cheyenne.co.us)  
Office: (719) 767-5664  
Facsimile: (719) 767-5540